

RESIDENTIAL STAND BOOKING INCLUDES:

- 3m x 2m shell scheme stand including two spotlights
- Two delegate places including entry into the conference on each day;
- lunch and refreshments
- Two places at the pre-conference ice-breaker evening
- Two places at the Gala & Awards Dinner
- Two single rooms (one of these will be at the nearby Old Swan Hotel)

■ TOTAL PACKAGE COST: £2655

EXHIBITION STAND ONLY BOOKING INCLUDES:

- 3m x 2m shell scheme stand including two spotlights
- Two delegate places including entry into the conference on each day;
- lunch and refreshments

■ TOTAL PACKAGE COST: £1975

EXTRA RESIDENTIAL PLACES (PRICE PER PERSON)

■ 2 NIGHT RESIDENTIAL PACKAGE @ £515

- Accommodation at the Old Swan for two nights Wednesday 26th & Thursday 27th May;
- place at pre-conference and conference dinners

■ 1 NIGHT RESIDENTIAL PACKAGE @ £420

- Accommodation at the Old Swan for one night, Thursday 27th May;
- place at conference dinner

■ PRE-CONFERENCE ACCOMMODATION PACKAGE @ £185

- Accommodation at the Old Swan for one night, Wednesday 26th May;
- place at pre-conference dinner

■ CONFERENCE DINNER AND ACCOMMODATION ONLY @ £250

- Accommodation at the Old Swan for one night, Thursday 27th May;
- place at conference dinner

■ EXTRA NON-RESIDENTIAL PLACES (price per person)

- Day exhibitor @ £150 (place on stand including lunch)

Person placing order
Purchase order No
Organisation
Invoice Address
Correspondence Address
Correspondence contact
Telephone number
Email address
Customer signature
Date

BOOKING TERMS AND CONDITIONS: All bookings are subject to VAT at the prevailing rate at the time of booking
 A non-refundable deposit of 10% of the package price + VAT will be invoiced immediately. 45% of the balance will be invoiced on 1st December 2009 and the final 45% on 2nd February 2010. Payment terms are 30 days from date of invoice. Cancellations must be made in writing to Louise Fuller and sent recorded delivery by 1st December 2009. ALL STANDS MUST BE PAID FOR IN FULL PRIOR TO THE EVENT, FAILURE TO DO SO WILL RESULT IN THE LOSS OF THE RIGHT TO EXHIBIT

Fax back to 0845 108 5505

HefmA Conference Administration Office, Progressive House, 2 Maidstone Road, Sidcup, Kent DA14 5HZ

Tel: 0845 108 5504

Email: hefma@dewberryredpoint.co.uk




HefmA 2010
 NATIONAL CONFERENCE & EXHIBITION

Wednesday 26th – Friday 28th May 2010
 Majestic Hotel, Harrogate

- Hosted by the Northern and Yorkshire Branch of the Health Estates Facilities Management Association
- The 13th annual conference and exhibition.
- Put your products and services in front of key decision makers and purchasers at NHS Trusts and Primary Care Trusts.

‘Essential networking’

WHO ARE HEFMA?

The Health estate facilities management Association (HefmA) was formed in the early 1990's as a branch based network of Estates and Facilities Professionals working in the NHS. HefmA comprises 8 regional branches across England and the membership is made up of 450 Trusts, each with 10 disciplines at Director and Senior Manager level of Estates and Facilities working in the National Health Service.

HefmA members are responsible for the management of the day-to-day operation, maintenance and support services of all hospitals within an NHS Trust

WHAT TO EXPECT FROM THE HEFMA EXHIBITION

All governments since 1948 have invested in real terms in the healthcare sector, but the planned comprehensive spending review following the impending general election could see investment in key areas being scrutinized and supplier's contracts reviewed.

The HefmA exhibition offers you the opportunity to market your products and services to key decision makers within the NHS and Primary Care Trusts, who are looking to maximise their budgets with cost-effective and innovative solutions.

Dedicated session times for exhibition viewing are built into the conference programme to ensure delegates have plenty of opportunity to view the products and services on display.

NEW FOR 2010

For the first time, HefmA will be opening the doors of the exhibition to day visitors, as well as conference delegates. Entry to visitors is free of charge, invitations will be sent by direct mail plus advertisements will appear in The Source magazine and HefmA website, plus all exhibitors are given 100 tickets to send to their customer base.

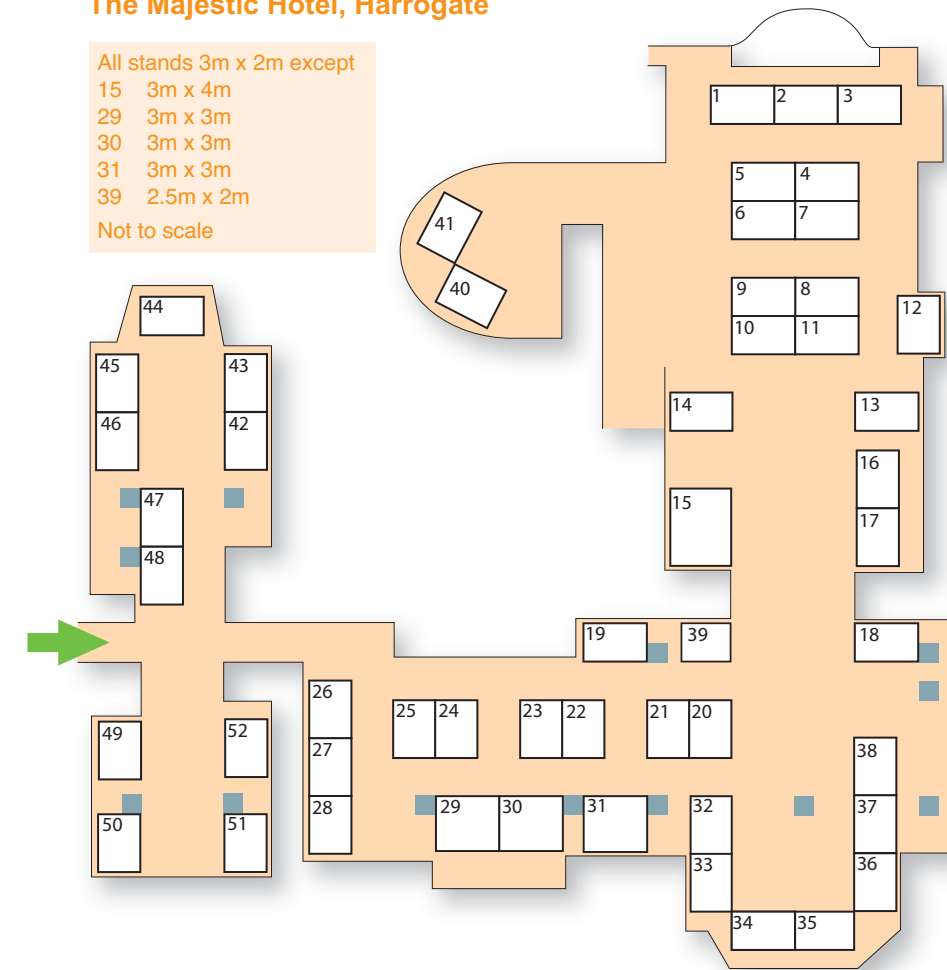
In addition to the networking opportunities available throughout the conference and exhibition the pre-conference ice-breaker evening and Gala and Awards Dinner both offer exhibitors a relaxed environment to network and build relationships with delegates.



Connect with HefmA!

**HefmA National Conference & Exhibition
26th - 28th May 2010
The Majestic Hotel, Harrogate**

All stands 3m x 2m except
 15 3m x 4m
 29 3m x 3m
 30 3m x 3m
 31 3m x 3m
 39 2.5m x 2m
 Not to scale



For stand booking & enquiries please call 0845 000 2500

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- Two places at the Gala & Awards Dinner
- Two single rooms (one of these will be at the nearby Old Swan Hotel)
- Entry into the Show Guide given to all conference delegates and exhibition visitors
- 100 invitations to send to your customer base

EXHIBITION TIMETABLE

Wednesday 26th May, afternoon – build up

Thursday 27th – Friday 28th May – show open

Friday 28th May, afternoon – breakdown

